



Ministry of Environment and Energy
Male', Republic of Maldives.

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މާލެ، ރިޕްލިކް އޮފް މާލްދިވެހިރާއްޖެ.

Iulaan no: (IUL)438-PDU/1/2016/172

INVITATION FOR BIDS

PROCUREMENT OF 6 LAPTOPS AND 5 COMPUTER SYSTEMS

Ministry of Environment and Energy would like to invite bids from local contractors for the supply of 6 Laptops and 5 Computer systems for Project Management unit, Provision of Water supply, Sanitation and Solid Waste Management Projects.

Quantity	Description
6	Laptops
5	Computer Systems

1. Contents of Bidding documents

- The Company Profile/Work profile (copy of identification card, if the bidder is an individual)
- Experience of the company in carrying out similar works (include documents to show relevant experiences)
- Company Registration Certificate (copy)
- Tax Payer Registration Certificate (copy)
- Financial proposal (Company Annual Fee Payment Receipt)
- quotation must valid 45 days

2. Evaluation Criteria

This bid is evaluated separately for each Lot and this bid will be evaluated based on lowest qualified bidder.

Proposals will be evaluated as follow;

- Price 70%
 $70 \times \frac{\text{Lowest price submitted}}{\text{Price of proposed in consideration}}$
- Delivery 15%
 $15 \times \frac{\text{Lowest duration}}{\text{Duration of proposed in consideration}}$
- Experience 15%
based on the experience letters submitted by the company in carrying out similar works



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secretariat@environment.gov.mv
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3. The quotations shall be submitted in sealed envelop and address as following

OFID Project Management Unit,

Ministry of Environment and Energy,

Supply of Laptops and Computer systems Iulaan no: (IUL)438-PDU/1/2016/172

4. General Information for bidders

- A bidder can bid for any of the Lots or all of the Lots. The bid evaluation will be separate for the Lots
- A bidder will not be disqualified if the bidder haven't bid for all the Lots.

5. Bid opening:

Bids shall be opened on Tuesday, 8th November 2016, 1130hrs, in Ministry of Environment and Energy/ 1st floor meeting room, in the presence of those parties or their representative who wish to attend the session.

All sealed bid shall reach MEE on or before Tuesday, 8th November 2016, 1130hrs. Any bids received after the deadline shall be disqualified.

Important Note: It is in MEE's discretion to reject/cancel any bid which does not fulfil or comply the above terms, at any time during the bid evaluation process. Also it is in MEE's discretion to cancel this request for bid at any time.

6. Further information:

Ministry of Environment and Energy,

Phone: 3018453/ 3018454

Fax: 3018301

Email: ofid.pmu@environment.gov.mv

-This invitation for bid is also published in MEE website www.environment.gov.mv

24th October 2016



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