**ANNEX 1**

**STANDARD FORMS**

Form FIN – 1 Financial Breakdown Form

**Reference No: (generated by the proponent)**

**Quotation validity: 30 days**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **Quantity** | **Description** | **Price/Unit (MVR** | **Total** |
| 1 | 150 | Solid State Drive 500GB (Internal 2.5” SATA) with mounting bracket |  |  |
| 2 | 100 | Random Access Memory 8GB DDR3 |  |  |
| 3 | 20 | Graphics Card |  |  |
|  |  | **Total:** |  | |
|  |  | **GST** |  | |
|  |  | **Total with GST** |  | |

Indicate the total cost with detail cost to be paid in Maldivian Rufiyaa (MVR).

Note: The total contract price should be quoted inclusive of Goods and Services Tax (GST) or any applicable axes as per the Tax Legislation and must be shown in the breakdown.

Authorized Name, Signature and Stamp

Form FIN - 2: Financial Situation

|  |  |
| --- | --- |
| Financial Data for Previous Year [MVR Equivalent] | |
|  | Year 2020 |

Information from Balance Sheet

|  |  |
| --- | --- |
| Total Assets |  |
| Total Liabilities |  |
| Net Worth |  |
| Current Assets |  |
| Current Liabilities |  |
| Working Capital |  |

Information from Income Statement

|  |  |
| --- | --- |
| Total Revenues |  |
| Profits Before Taxes |  |
| Profits After Taxes |  |
| * Attached are copies of financial statements (balance sheets including all related notes, and income statements) for the last three years, as indicated above, complying with the following conditions. * All such documents reflect the financial situation of the Bidder. * Historic financial statements must be complete, including all notes to the financial statements. * Historic financial statements must correspond to accounting periods | |

Form FIN – 3: Line of Credit Letter

*[letterhead of the Bank/Financing Institution/Supplier]*

*[date]*

**To:***[Name and address of the Contractor]*

Dear,

You have requested {name of the bank/financing institution/supplier issuing the letter) to establish a line of credit for the purpose of executing {insert Name and identification of Project}.

We hereby undertake to establish a line of credit for the aforementioned purpose, in the amount of {insert amount}, effective upon receipt of evidence that you have been selected as successful bidder.

This line of credit will be valid through the duration of the contract awarded to you.

Authorized Signature:

Name and Title of Signatory:

Name of Agency: