بسم الله الرحمن الرحيم

**Ministry of Environment and Energy**
Male', Republic of Maldives.

ދިވެހިރާජ ތެރެއިން ބަންދުކުރުމުގެ ބަންދު
މާލެ، ދިވެހިރާއެއް.

# ހާސް ބަންދުގެ ގެއްލުން ދަށްކުރުމުގެ ހަތަރުވަނަ ބިރުވެރި
# ހަބަރުން ބަންދު ކުރެވުނުން

## ތަފުސީލު

ދިވެހިރާජ ތެރެއިން ބަންދުކުރުން ބަންދުގެ ބަންދެއް ، "ހާސް ބަންދުގެ ތެރެއިން ދިވެހިބަންދު" ގެ ދަށުން ބާއެންސީން "ކުރިން ڪُشُق ڪُشُق ކުރުމުގެ ގެއްލުން 2016" ބާއެންސީން 17 ފެব්රުވަރީ 2016 ން 19 ފެब्रुवरी 2016 ން ބަދަލު. ދިވެހިރާජ ތެރެއިން ކُشُق ڪُشُق ކުރުމުގެ ގެއްލުން 2015 ގެ ނޮވެम्ބަރު 10 "ހުއިމަން ކُشُق ڪُشُق ކުރުން ބަދަލުކުރުމުގެ ފެތުރުން ދިވެހިރާજ ތެރެއިން ބަންދުކުރުން" ގެ ދަށުން ބާއިން ބަންދުކުރުން ބަދަލުކުރެވިފައި ދިވެހިރާજ ތެރެއިން ބަންދުކުރެވެން.

ދިވެހިރާජ ބަންދުގެ ބަންދުގެ ދަށުން ބާއިން ބަންދުކުރުން ބަންދުގެ ގެއްލުން ދަށްކުރުމުގެ ބަންދުގެ ބަންދުގެ ބަދަލުކުރުން ބަންދުގެ ބަދަލުކުރުމުގެ ބަދަލުކުރުން ބަންދުގެ ڪُشُق ڪُشُق ކُشُق ڪُشُق ڪُشُق ڪ

4. ھەرەوباتەوش ساڤەرو ،ءىرەمىرەش جىرىسەھىرىش ،ەڤىتەو باترەتىشەك.

ژىسە 2

1. ىرۇڤ ،ەتىشىش ئەھۇ ،ەتىش ۋرئ ،ىرەمىش ،ەباخۋۋەر جىرىسەھىرەش رىررىئىشۋىشەك.

2. ىرۇڤىۋەر رىۋىتىشىڭ دەھەتۋۋەھ رىۋىتەر ىرۇڤئ ئرەمەۋ ئرىۋتاڭ مىسۋۋرباترىش جىرىسەھىرەش رىررىئىشۋىشەك.

3. ىرۇڤئ ئرەمەۋ ئرىۋتاڭرەش جىرىسەھىرەش رىررىئ مىسۋۋرمەھ مەۋىتەش ،ەباخۋۋەش ۋىشەك.

4. ساڤىئەڭ ئەدچ دىئىسىشۋئ مەۋسىچ ىرۇڤ ۋىرىشۋىباترىۋىشەر ۋىرىشۋىش (ھ-ۋەرۇ) مەھەئىرباترەش ۋىشەك.

5. ىرۇڤئ ۋىرىشۋىش ۋەرۇئ ،ەرۇ، جىرىسەھىرەش ،ەر ىرۇڤ ۋىرىشەباتىئ ۋىئەمەش رىررىئىشۋىشەك.

6. ساڤىئەڭ ئەدچ دىئىسىشۋئ مەۋسىچ ىرۇڤ ۋىرىشۋىباترئ دىسەھەباھ باىرەتەئ ۋىدەمەباتەۋ ۋىرىشۋىباتىئەۋىش ھىشەۋىشەڭ رىسۋئەھەۋ ،ەباىرئىشۋئ ،ەرىۋىرباش ح ىرۇڤ مەھەئىرباتىئ ۋىئەمەش ئىشۋىئىشەك.

7. ساڤىئەڭ ئەدچ دىئىسىشۋئ مەۋسىچ ىرۇڤ ،ەشىئەرىشۋەۋ (ۋەھەسەرھ ،ەر ،ەتىشەرەش چىءىئ) سۋەرەباترەشەۋ ھىشەۋىشەڭ ۋ:ءىۋ ۋەرۇ مەھەئىرباتىش ،ە ۋەرۇ جىرىسەھىرەش رىررىئىشۋىشەك.

8. ،ەسۋۋ ئرىشىشەۋش ساڤىئ ئەڭىئ ئەدچ دىئىسىشۋئ 2016 ئ مەۋسىچ ىرۇڤئ رىرئ ۋەرۇمەھ ىرۇڤئ دىسەھەباھ ىرۋىشرئ ،ەۋەرىش جىرىسەھىرەش رىررىئىشۋىشەك.

## دىۋىسەۋ

دىئىسىشۋئ ىرۇڤىھ رەۋىئ دەرىسىۋ دىۋىسەۋىر ئەڭىئ رىرىرەر ىئىشەھ ،ەر سىئەھەۋەۋىر ىسىئ ئەۋەۋ جىئىر رىرىئەھ ئرىشىۋەۋىۋ.

3 ئرەۋرئ جىدىئىسىشۋئ ىرۇڤ ،ەباخۋۋەۋىۋىر ھىرىۋەر ،ەۋ، دىئىسىشۋئەر دىشەۋىئىباۋىشىرەر سەئىرىمەھ رىۋىسىشۋىش؛

- ىسىر ئىشىڭىباترىۋىش ئەدچ سەۋىسەۋ
- ىسىر ئىشىڭىباترىۋىش ئىشىش
- ۋىسەھ ئىشىڭىدىشەھ ىھىرىئىسەشىش ،ەرىئىسەشىسە
- رىباەۋىئ ئىرىئ (جىرىسەھىرئ ئەرەئ)
- ،ىسەشىش ھىۋىسەھىباسە
- ،ەتىئەۋەر ىسىر ئىشىڭىباترىۋىش ىرىۋىش ىرىشەۋ



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- ހެންދެ ކަންކަން ވިސްނައިދިން
- ބަންދުވިސްތާއި (ބާރު ހެދުން)
- ތެރިކަން ދިން ދިވެހިންނަށް ބިން ބެހުމަށް ދެން ދިން ބިން
- ކަންކަން ދިން ބަންދުގެ ވެރިން
- ކަންކަން ދިން ބަންދުގެ ބިން ތަރުތީބުކުރުން ވަކިކުރުން
- 3R ތިން ބާވަން ތަރުބިއިން (ބިން ބިން ބިން ބިން ބިން)
- ؤދިން ،ބިންވެ ،ބިންވެ ތަ ،ؤ ،ؤ ،ؤ

- ތިމާގެ ބަންދުކުރެވިފައި ދިވެން ބަދަލު ކުރެވިފައި.

- ތިމާގެ ހ ބަންދުގެ ދިން ސ ތ ،ﷺ ،ﷺ ،ﷺ

## ވަسީލަތުގެ ڏން ބަހުން

ވިމަސައްކަން ކުރުން ކަންކަން ކަންކަމުގައި ބަންދުކުރެވިފައި ވަނީ ވަسީلةއިން ބަދަލުކުރެވިފައި ވެއްޖެން 28 ސެންޓާ ބަންދުކުރުން ފެންވަރުން.

## ކުރިއަށްދާ ފަންނީ ބަދަލުތައް ބަދަލުކުރުން ބުރައިން ބަދަލުތައް ބަދަލުކުރުން

ވިމަސައްކަން ހުންނަން ފަންނީ ބަދަލުތަކުން ބަދަލުތައް ބަދަލުކުރުން ބުރައިން ބަދަލުކުރުން ކުރިއަށްދާ ކަންކަން.

| ބަދަލުތައް ބުރާ ބަދަލު | ބަދަލު |
|---|---|
| **ބަދަލުވާ ކަންކަން ބަދަލުކުރުން (ފުރިހަން 30%)** | |
| ބިލިތަކުގެ ކަން ސަރުކާރުން ކުރިން 7 ން ސަރަކާއި ބަދަލު ކުރުން (ވިލިއާ ބަދަލު ކުރުން) | 30% |
| **ވަسީلةގެ ބަދަލާ (ފުރިހަން 30%)** | |
| ބިލިގެ ބަދަލުން ބަދަލުކުރެވިފައި ބަދަލުކުރެވިފައި ވަނީ 2 ވަسީلةތަކުން | 10% |
| ބިލިތަކުން ބާވައި ބަދަލުކުރުމުގެ ވަންދެން ބަދަލުކުރުން | 10% |
| ބިލިތަކުގެ ބަދަލުކުރުން ބަދަލުކުރުން | 10% |
| **ވަسީلةގެ ބަދަ (ފުރިހަން 40%)** | |
| ވަسީلةތަކުން ބަދަލުކުރާ ބަދ | 40% |

## ڏިރިން

- ބިލިތަކަށް ބަންދުކުރާ ބަދަލުން ދިވެހިރާއްޖެ ބަދަން ބަންދުވާ ކަންކަން ބަދަލު ކުރުމަށް ބިލިތަކުގެ ބަދަލުތަކުގެ ތެރެއިން ބަދަލުކުރެވެން ހުންނަންވާނެ.
- ބަދަލުކުރާ ބަދަލުތަކުން ވާން ދިން ބަދަލުތަކުން ބަދ ބަދަ ބަދަ ބަދ ބަދ ބ ؟ ؟ ؟

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**Comprehensive Report for SaafuRaajje National Seminar 2016**
**Terms of Reference**

## INTRODUCTION

The National Waste Management Seminar organized by Ministry of Environment and Energy (MEE) was held in Male' from 17 – 19 July 2016 under "Saafu Raajje Initiative". This seminar created a common platform for islands councils to discuss on challenges and opportunities as well as best available options for waste management, that are locally appropriate and community acceptable, is the main objective of the seminar. The expected outcome of the seminar was that islands councils adopt an option or options for a community based waste management system(s) that prevents offshore dumping as well as prohibiting indiscriminate disposals on their islands.

This 3 day seminar had side events and workshops. One of the important side events was a half day forum being organized for tourist resort. This event was targeted to the resorts that are signatories to "Male' 3R declaration of private tourist resorts towards sustainable tourism and protection of marine and coastal ecosystems", which was voluntarily adopted by 89 resorts operating in the Maldives on 16th August 2015. This event is to share and discuss the progress of the promotion of the 3R activities prescribed in the declaration.

## Tasks

Under the supervision of a Staff from MEE, Waste Management and Pollution Control department, the designer will carry out the following tasks.

**Phase 1**

1. Submit layout/concept option for the report for discussion with MEE.
2. Advice on the quality of materials provided by the ministry. (eg. Pictures resolution, data etc)
3. Revise the selected layout after discussing with MEE
4. Get the approval from MEE on the overall concept design

**Phase 2**

1. Design and layout the report.
2. Submit the first draft of the detailed report to MEE for proofreading
3. Ensure all corrections have been inserted after proofreading
4. Prepare the electronic file for the printer and printing specification



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5. Submission of the electronic files in editable version. (to MEE and to Printing partner)
6. Liaise with the printing partner during the process of printing with final corrections from MEE
7. Create a PDF version of the detailed compiled and final report for web publishing
8. Submit all the final files of Comprehensive Report for SaafuRaajje National Seminar 2016 to MEE in a CD

**OBJECTIVES**

The main objective of generating a report is to identify the current status of waste in all the sectors and regions of the Maldives:

To generate detail reports for all the sessions/presentation's which took place at the 3 day seminar, the topics covered during the seminar are stated as followed;

- National Waste Management Policy.
- Waste Management Act
- Operations of the Waste Management Corporation
- Energy Sector Development: What Ministry's doing?
- Ocean Plastics: Where are they from? And what are the impacts?
- Community Based Waste Management: Success Stories
- Healthcare Waste Management
- Composting
- Environmental Protection: The Role of EPA in the Maldives
- Waste Management Regulation
- Preparation of Island Waste Management Plans
- 3R and Resource Efficiency
- Waste Management Information System: Monitoring, Reporting, Statistics and Information Collection
- Construction Waste
- Regional Waste Management Systems
- WATSAN – Ministry's Role in the Sector Development
- Sustainable Development Goals – Maldives Achievements
- Saafu Raajje Initiative and Awareness Programme
- UNDP Grant Scheme
- Municipal Solid Waste: Turning a Problem into Resource


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- Reporting from Islands
- MFLC: Financing organizations for waste management
- Report of the Seminary and Discussion
- Resort Seminar for 3R Declaration Signatories
- Male' Waste Management Planning Session
- School Forum

**KEY DELIVERABLES**

- The party shall provide the following deliverables:

Comprehensive report of the SaafuRaajje national seminar 2016 should include the following content;

- Cover Page
- Preliminary pages
- Main body of the report
- Appendices
- Info-graphics
- Discussions and Comments
- Analysis of Data
- Summary and Conclusions
- Also note that this report must be presented in Divehi Language

The bidder should submit the following details along with the bid document.

| **Comprehensive Report for SaafuRaajje National Seminar 2016** | |
|---|---|
| **Deliverable** | **Deadline** |
| Submission of proposed layout and concept design | |
| Submission of consolidated draft of the report | |
| Final comprehensive report submission | |



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## REPORTING

The editor is expected to work closely with the staff in Waste Management and Pollution Control Department of the Ministry of Environment and Energy and will report directly to Assistant Director.

## QUALIFICATION CRITERIA

To be eligible for this assignment the party should meet the following criteria's:

- Bachelor's degree in communication/journalism or related area
- Excellent command of publishing Dhivehi language
- Experience in editing reports/newspapers/articles on various issues such as, environment, climate change, economics, fisheries and agriculture, health, etc.
- Familiarity with local context of Maldives
- At least 2 relevant works done recently related professional experience in editing and editorial processes
- Advanced knowledge and skills of MS Office, including MS Word and MS Excel is required
- Incase interested party is a company, they (company) must provide required documents of a single staff who is eligible for the above criteria

## CONTRACT DURATION

The estimated contract duration will be 28 working days from the commencement of the assignment.

## SELECTION CRITERIA

The following criteria's will be applied during the evaluation of the proposals and attention should be paid while preparing the proposals.

| Criterion | Weightage |
|---|---|
| **Relevant academic qualification(s) (30%)** | |
| Bachelor's degree | 30% out of 30% |
| **Experience in relevant work (30%)** | |
| At least 2 similar works done relevant to environment sector | 10% |
| Command of published in Dhivehi language | 10% |
| Familiarity with local context of Maldives | 10% |
| **Financial proposal (fees for the assignment) (40%)** | |
| Proposed Price for the completion of Concept Design and the final report | 40% |



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**Important**

It will be the responsibility of the vendor to obtain the necessary rights for any copyright material (text/font/images etc.) used in the context of the report.
All **Proposals** submitted will be considered property of the Ministry of Environment and Energy and will not be returned back after the submission.
The Ministry reserves the right to annul the tender process prior or after the submission deadline.
The Ministry of Environment and Energy will have the exclusive rights of any material developed within the contract to be used in anyway the Ministry feels fit.

**Changes and Revisions**

If required by the Ministry the consultant shall, without any extra charge, make necessary revisions within an agreed time-frame after the initial draft for report have been prepared.

## APPLICATIONS

Interested party may submit the expressions of interest with the proposal including the following.

- Curriculum Vitae (CV) of the consultant
- Copy of relevant academic qualifications
- Copies of **OR** online access links to previous relevant works undertaken would be an added advantage
- Employment reference to prove the familiarity with Maldivian context.
- Financial proposal

## SUBMISSION

Proposals should be addressed to Ministry of Environment and Energy at the address below. All submissions will be opened at the Ministry of Environment and Energy at **1130hrs of 19 January 2017** in the presence of representative of the bidders.

**<u>Procurement Department</u>**
Ministry of Environment and Energy
Handhuvaree Higun, Maafannu
Male', 20392
Republic of Maldives


Green Building, Handhuvaree Hingun,
Maafannu, Male', 20392, Republic of Maldives.
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+(960) 301 8301
www.environment.gov.mv
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ڈوَرمش، ڈڤ، 20392، ڕڤوَرڕڈڤ.
secretariat@environment.gov.mv
www.twitter.com/ENVgovMV
www.facebook.com/environment.gov.mv

**INSTRUCTIONS**

Envelopes should be clearly marked with

**“A comprehensive report for SaafuRaajje National Seminar 2016”**



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