



Ministry of Environment, Climate Change and Technology
Male', Republic of Maldives

Date: 25th September 2023

Announcement Reference No: (IUL)438-HRU/438/2023/475

Request for Expression of Interest

Project Assistant (individual) for “Project Implementation Unit under National Ozone Unit

The Ministry of Environment, Climate Change and Technology has received funding from the Multilateral Fund (MLF) for the Implementation of the Montreal Protocol on Substances that deplete the Ozone Layer towards Institutional Strengthening of the National Ozone Unit, and intends to apply part of the proceeds to recruit a Project Assistant who will be responsible to ensure that the projects under the National Ozone Unit are completed within the timeline and budgetary restrictions.

The Ministry of Environment, Climate Change and Technology invites interested eligible individual consultants to submit their application.

Eligibility Criteria

To be eligible for the position, the individual is expected to demonstrate the requirements as per the attached “Terms of Reference”.

Schedule for the Assignment

Duration of the assignment is 2 years for the commencement of the works with potential extension based on performance and need. The successful candidate is expected to commence the services in October 2023.

Remuneration

Successful individual will be paid an all-inclusive monthly fee of MVR 20,160

Submission Deadline

The expressions of interest must be submitted to the address below (in person to the ministry's reception or by email) no later than 1200 hours on 4th October 2023. Submissions submitted by hard copy should state the Job title, Address in this advertisement, and the submission deadline of the advertisement. Emails submissions should have the name of the applicant and



the job title in the Subject of the email. The ministry will send a confirmation of receipt via email. Documents to be submitted

- Curriculum Vitae (clearly stating the starting and ending month for previous experiences)
- Copy of National ID Card
- Accredited copies of Academic Certificates (Documents accepted are copy of accredited certificates/ Letter of completion from the university together with a written document from Maldives Qualification Authority stating that the course completed is accredited to a certain level.)
- Candidates currently working in the Civil Service should provide a letter of no objection from their current employer.

Interested individuals may obtain a Terms of Reference attached to this advertisement and also made available from www.environment.gov.mv and acquire further information on request by writing to the Ministry's email address hr@environment.gov.mv no later than 03rd October 2023, or the contact number below.

Email or hard copies of the applications must be submitted to the address below no later than **1200hrs on 4th October 2023.**

Applications must be addressed as below

Human Resource Section

Ministry of Environment, Climate Change and Technology

Green Building, Handhuvaree Hingun, Maafannu

Male', 20392, Republic of Maldives

Email: jobs@environment.gov.mv

Website: www.environment.gov.mv

Application title: Project Coordinator (individual) for "Institutional Strengthening" project