



Ministry of Climate Change, Environment and Energy
Male', Republic of Maldives

Date: 11th December 2023

No: (IUL)438-HRU/438/2023/556

Project Assistant (individual) for “Building Climate Resilient Safer Islands in the Maldives’ Project

The Government of the Republic of Maldives through the Ministry of Climate Change, Environment and Energy is implementing ‘Building Climate resilient Safer Islands in the Maldives’ project financed by Green Climate Fund (GCF) and supervised and co-financed by Japan International Cooperation Agency (JICA), and intends to apply part of the proceeds to recruit a Project Assistant who will be responsible to providing support to the Project Manager, the leader of PMU, to help ensure that the project is completed within timeline and budgetary restrictions.

The Ministry of Climate Change, Environment and Energy invites interested eligible individual consultants to submit their application.

The Expression of Interest must be submitted to the address below (in person to the ministry’s reception or by email) no later than 1200 hours on 25th December 2023. Submissions should include

- Letter of Expression of Interest (EOI)
- Detailed Curriculum Vitae including information on qualifications to perform the assignment, experience and appropriate skills with at least 2 references
- Copies of Accredited and Attested certificates
- Reference letters (to assess the minimum work experience requirement)
- Copies or links of documents produced (supporting documents for work experience)
- Copy of National ID card
- Candidates currently working in the Civil Service should provide a letter of no objection from the current employer.



Interested individuals may obtain a Terms of Reference attached to this advertisement and also made available from www.environment.gov.mv and acquire further information on request by writing to the Ministry's email address jobs@environment.gov.mv no later than 12:00hrs of 20th December 2023, or the contact number below.

Email or hard copy Submissions should state the Job title and advertisement number.

Applications must be addressed as below

Human Resource Section

Ministry of Climate Change, Environment and Energy

Green Building, Handhuvaree Hingun, Maafannu

Male', 20392, Republic of Maldives

Email: jobs@environment.gov.mv

Website: www.environment.gov.mv

Application title: ***Project Assistant (individual) for "Building Climate Resilient Safer Islands in the Maldives' Project***

Note: The Ministry of Climate Change, Environment and Energy has the right to reject the incomplete applications and to cancel this advertisement at any given time.

11 December 2023