

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ



Ministry of Climate Change, Environment and Energy
Male', Republic of Maldives

Date: 20 May 2024

Announcement Reference No: (IUL)438-HRU/438/2024/201

Request for Expression of Interest

Project Assistant (individual) for the “Integrated Sustainable and Low Emission Transport in the Maldives”

The Ministry of Climate Change, Environment and Energy has received funding from the Global Environment Facility (GEF) towards implementing the project “**Integrated Sustainable and Low Emission Transport in the Maldives**”, and intends to apply part of the proceeds to recruit a Project Assistant who will be responsible for providing support to the Project Manager in achieving the project activities and supervision over project staff, consultants and subcontractors.

The Ministry of Climate Change, Environment and Energy invites interested eligible individuals to submit their application.

Eligibility Criteria

Details of the Eligibility Criteria, Scope of work, Remuneration and Duration of assignment can be found in the attached TOR of this advertisement

Schedule for the Assignment

Duration of this of this assignment is 4 months (June 1 till Sep 24) for the date of commencement with a likely extension for 5 more months based on project need. The successful candidate is expected to commence the services on June 1 2024.

Remuneration

Successful individual will be paid an all-inclusive monthly fee of MVR 20,000.

Submission Deadline

The expressions of interest must be submitted as soft copies only, by email at hr@environment.gov.mv no later than 1200 hours on 26 May 2024. Submissions must state the job title, address in the advertisement, and the submission deadline of the advertisement.



Documents to be submitted

- Curriculum Vitae (clearly stating the starting and ending month for previous experiences)
- Copy of National ID Card
- Copies of higher degree Academic Certificates or transcripts
- Letters of experience
- Candidates currently working in the Civil Service should provide a letter of no objection from their current employer to release from the job.

Interested individuals may obtain a Terms of Reference attached to this advertisement and also made available at www.environment.gov.mv and acquire further information on request by writing to the Ministry's email address hr@environment.gov.mv no later than 1200 hours on 23rd May 2024.

Deadline for submission

The expressions of interest must be submitted as **soft copies only**, by email at hr@environment.gov.mv no later than **1200 hours on 26 May 2024**.

Applications must be addressed as below

Email Subject: Application for Project Assistant (individual) for Integrated Sustainable and Low Emission Transport in the Maldives” project for (IUL)438-HRU/438/2024/201

Email: hr@environment.gov.mv

To: Human Resource Section
Ministry of Climate Change, Environment and Energy
Green Building, Handhuvaree Hingun, Maafannu
Male', 20392, Republic of Maldives
Email: hr@environment.gov.mv
Contact No: 3018300, 3018375
Website: www.environment.gov.mv